

STAFFORD COUNTY SCHOOL BOARD

Agenda Consideration

TOPIC: Award of Contract: Facility Assessments – SHS, Fleet Services, NSHS, GES, AGWMS, WES, RES, PRES, SMS, HOES, WCES

ITEM NO.: 10G

PREPARED BY: Kristina Walters,
Facilities Assessment
Engineer

MEETING: June 20, 2006

ACTION DATE: July 11, 2006

Scott Horan,
Executive Director
Planning & Construction

Andre' A. Nougaret,
Assistant Superintendent
for Support Services

ACTION REQUESTED BY THE SUPERINTENDENT: That the School Board approve the award of a professional consulting service contract (delivery order) in the amount of \$198.6K to EMG of 11011 McCormick Road, Hunt Valley, MD, 21031 to conduct facility assessments at Stafford High, North Stafford High, Garrisonville Elementary, AG Wright Middle, Widewater Elementary, Rockhill Elementary, Park Ridge Elementary, Stafford Middle, Hampton Oaks Elementary, Winding Creek Elementary Schools and Fleet Services.

KEY POINTS:

1. The purpose of the facility assessment will be to ascertain the present condition of all SCPS facilities and develop a sound management program to track and plan future facility repairs, maintenance, modernization, system(s) replacement and establish cost estimates (programming level) to feed the Capital Improvement Program. The facility assessment effort will include comprehensive surveys, non-destructive testing, and development of facility condition scores for use in prioritizing facility needs.
2. In late 2005 staff commissioned a comprehensive facilities assessment of GVES and FES to assist in the scope development for the planned facility renovation project in FY07 - 08. Staff utilized Moseley Architects to perform the assessment and the data captured will be incorporated into the overall facilities assessment database.
3. On May 9, 2006 the School Board approved the award of a professional services consulting contract to EMG of Hunt Valley, Maryland to conduct a comprehensive facilities assessment. On May 9, 2006 the School Board also approved the first facilities assessments (SES, HES, FFES, MES and DMS). The prototype assessment at SES is underway.

4. On June 8, 2006 staff requested a cost proposal from EMG to conduct facilities assessments for SHS, NSHS, GES, AGWMS, WES, RES, PRES, SMS, HOES, WCES and Fleet Services. EMG provided the following cost break out for each school, which is reflective of the negotiated fee:

- SHS	\$43.5K
- NSHS	\$45.6K
- GES	\$11.4K
- AGWMS	\$16.9K
- WES	\$11.6K
- RES	\$11.5K
- PRES	\$11.5K
- SMS	\$19.4K
- HOES	\$12.1K
- WCES	\$12.3K
- Fleet Ser.	<u>\$2.8K</u>

Total	\$198.6K
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4. Staff plans to conduct the assessments in July and August of 2006 to be completed prior to the beginning of the 2006-2007 school year. By the end of August 2006 staff will have completed 16 out of 25 or 64% of the schools/complexes that have been identified for assessments. The remaining schools/complexes are relatively new and do not require an assessment.

5. Funding for this effort has been identified in the FY07 Annual Operating Budget.

6. If approved by the School Board at the July 11, 2006 meeting, staff plans to award a delivery order to EMG in July 2006.

SCHOOL BOARD GOAL: #5 – Provide facilities that promote student learning and and community support.

#7 – Provide school environments where teachers are safe to teach and students are safe to learn.

FUNDING SOURCE: FY07 Annual Operating Funds

AUTHORIZATION REFERENCE: Stafford County School Board Policy 4-32

February 2006